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March 25, 2021

Melinda Miguel
Chief Inspector General
Office of the Chief Inspector General
The Capitol
Tallahassee, FL 32399-0001

Dear Ms. Miguel:

In accordance with Section 20.055(6)(h), Florida Statutes, attached is the six-month status of corrective actions taken in response to Auditor General Report #2021-028, Information Technology Operational Audit - Surplus Computer Hard Drive Disposal Processes. I am pleased to report that the department has implemented corrective action for both reported findings.

If you have any concerns regarding this status report, please contact Mike Blackburn by phone at 245-9418 or by email at Mike.Blackburn@fldoe.org.

Sincerely,

A handwritten signature in black ink, appearing to read "Richard Corcoran", written over a white background.

Richard Corcoran
Commissioner

Attachment

cc: Mike Blackburn, Inspector General
Suzanne Pridgeon, Deputy Commissioner, Finance and Operations
Andre Smith, Deputy Commissioner of Innovation, Division of Technology and Innovation
Robert Doyle, Director, Division of Blind Services
Mari M. "Miki" Presley, Assistant Deputy Commissioner, Finance and Operations
Joint Legislative Auditing Committee

Finding 1: Security Controls – Physical Access - Certain security controls related to physical access need improvement to ensure the continued protection of agency information.

Recommendation: We recommend that DOE management limit access to surplus computers and hard drives awaiting sanitization and disposition to only staff requiring access for these assigned job responsibilities.

Response as of September 25, 2020: DOE concurs with the finding and has limited access to surplus computers and hard drives awaiting sanitization and disposition to only staff requiring access for these assigned job responsibilities.

Response as of March 25, 2021: Prior to the release of the audit, the Division of Blind Services limited access to surplus computers and hard drives awaiting sanitization and disposition to only staff requiring access for these assigned job responsibilities.

Finding 3: Surplus Computer Hard Drive Sanitization and Disposition Procedures and

Documentation - DOE procedures for tracking and maintaining records related to the sanitization and disposition of surplus computer hard drives need improvement.

Recommendation: We recommend that DOE management establish comprehensive policies and procedures for the surplus computer hard drive sanitization and disposition process and ensure that agency records appropriately account for and evidence the sanitization and disposition of all surplus computer hard drives.

Response as of September 25, 2020: DOE concurs with the recommendation and, as such, the Division of Technology and Innovation has revised the Standard Operating Procedures (Media Sanitization Procedures) to account for and evidence the sanitization and disposition of all surplus hard drives.

Response as of March 25, 2021: The Division of Technology and Innovation revised the Standard Operating Procedures (Media Sanitization Procedures) to account for and evidence the sanitization and disposition of all surplus hard drives. These actions were taken before the final audit report was released.