



Office of Inspector General
4030 Esplanade Way
Tallahassee, FL 32399
850-488-5285

Ron DeSantis, Governor
J. Todd Inman, Secretary

June 21, 2022

J. Todd Inman, Secretary
Department of Management Services
4050 Esplanade Way
Tallahassee, Florida, 32399-0950

Melinda Miguel, Chief Inspector General
Executive Office of the Governor
400 S. Monroe Street, Suite 1902
Tallahassee, FL 32399

Re: **Auditor General Report No. 2022-080, *Department of Management Services Office of Inspector General's Internal Audit Activity***

Dear Secretary Inman and Chief Inspector General Miguel:

Section 20.055, Florida Statutes, requires the Inspector General to monitor the implementation of the agency's response to any report on the Department of Management Services (Department) issued by the Auditor General or by the Office of Program Policy Analysis and Government Accountability. The referenced statute further requires that the Inspector General provide a written response on the status of actions taken. The purpose of this letter is to provide updated information on the Department's response to the Auditor General findings and fulfill these requirements.

In January 2022, the Auditor General released Quality Assessment Review Report No. 2022-080, titled *Department of Management Services Office of Inspector General's Internal Audit Activity*. The report outlined one finding and recommendation for the Office of Inspector General (OIG). This letter details the current progress of the OIG to address the finding and recommendation.

Finding 1: Engagement Working Paper Controls

Recommendation: We recommend that Office [OIG] management continue efforts to control access to the engagement records, including evaluating the necessity for all internal audit staff to have update access privileges to all electronic working papers.

Six-month Follow-up Response: To address the recommendation, the OIG implemented the following activities into our procedures and processes. At the beginning of each engagement, we evaluate and

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determine which internal audit staff member(s) will be assigned to and have update access privileges to electronic working papers for the engagement. Access privileges to electronic working papers for completed engagements are updated to read-only access within 60-days after engagement closeout.

If you have any questions, please let me know.

Sincerely,



Sarah Beth Hall
Inspector General

cc: Kathy DuBose, Coordinator, Joint Legislative Auditing Committee
Mandi Cohen, Audit Director