

The Florida Legislature



Sunset Review ***Agency Report to the Legislature*** **2010**

Table of Contents

Description of Florida Sunset Review Process	Page iii
Statutory Timeframes for 2012 Sunset Reviews	Page iii
Instructions for Agency Report to the Legislature	Page iv
Agency Validation Statement	Page v
Questions for Agency Report to the Legislature	Page 1

Description of Florida Sunset Review Process

The 2006 Legislature enacted the Florida Government Accountability Act, which establishes a “sunset review” review process to be used by the Legislature in determining whether a public need exists for the continuation of a state agency, its advisory committees, or its programs.

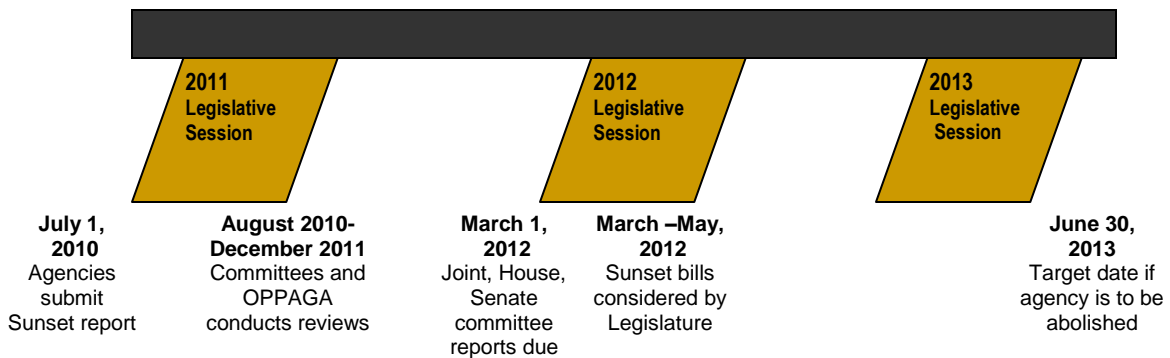
The act provides for the creation of a Joint Sunset Committee to oversee the sunset review process and may make recommendations to abolish, continue, or reorganize an agency under review. The act also requires the Senate and House Sunset Review Committees to conduct independent reviews for their respective chamber regarding the required agency sunsets.

The act requires reports and assistance from state agencies and the Office of Program Policy Analysis and Government Accountability (OPPAGA) and sets criteria to be used in the sunset review process.

The act specifies a schedule under which agencies are to be reviewed beginning July 1, 2008, and ending July 1, 2022. There are numerous major milestones for the sunset committees, agencies, and OPPAGA during each review period.



Statutory Timeframes for 2012 Sunset Reviews



Instructions for *Agency Report to the Legislature*

Purpose

The purpose of the *Agency Report to the Legislature* is to support the completion of agency Sunset Reviews, which are required by the Florida Government Accountability Act. The information request provides a standardized format for agencies to submit information required by s. 11.906, *F.S.*, and necessary for the Joint Sunset Committees' comprehensive and timely review of agencies.

Procedure

The *Agency Report to the Legislature* must be completed and submitted to the Legislature not later than July 1, 2010. Please also post a copy of the *Agency Report to the Legislature* on your agency's Internet website to enable access by the Speaker of the House of Representatives, the President of the Senate, the Executive Office of the Governor, and the Office of Program Policy Analysis and Government Accountability.

Each section of the *Agency Report to the Legislature* includes specific instructions on the data required and how it should be reported. Agencies should ensure that information provided in the response is consistent with their Legislative Budget Request and Long-Range Program Plan. When appropriate, tables and/or text boxes are provided to guide agency responses and ensure data is supplied in a standardized format. Agencies should add as much space as necessary to provide the data requested.

Per s. 11.906, *F.S.*, information and data reported by each agency shall be validated by its agency head and inspector general before submission to the Legislature; to certify that this validation has occurred, the agency head and inspector general must sign the Agency Validation Statement included on page v of the *Agency Report to the Legislature*.

Technical Assistance

Questions about the information request may be directed to the Joint Legislative Sunset Committee; (850) 413-7478

Agency Validation Statement

<i>Agency Report to the Legislature</i>	
Agency:	Submission Date:
Agency Contact (Name, Phone #, and e-mail address):	
<i>Agency Validation Signatures</i>	
In accordance with s. 11.906, <i>F.S.</i> , the signatures below certify that the information and data provided in the attached has been validated for accuracy and reliability.	
Agency Head: Printed Name:	Date:
Agency Inspector General: Printed Name:	Date: